



"Together We Achieve Success"

Facilities Management & Health & Safety Meeting
Thursday 3rd September 2026
4.30pm - 6pm in F21 in the Main Building

Agenda

Number	Agenda Item	Time	Running Time
1	Apologies for absence	2	4.30
2	Declaration of Governors' Interests.	3	4.32
3	Notes of previous meeting	5	4.35
4	Health and Safety Committee Report (tabled at the meeting)	10	4.40
5	Whole School Risk Assessment review	5	4.50
6	Policy Review/ Discussion: Allergy and Anaphylaxis Policy – New Policy	10	4.55
7	Policies to Review: 1. Trips Policy and Procedure 2. Whole School Fire Risk Assessment 3. Health and Safety Statement 4. Health and Safety Policy – Minor changes track changes 5. Staff duties in a fire drill – amended with new staff 6. Fire Warden - LA requirement – date changes only	15	5.05

	7. First Aid and Administration of Medicines - LA requirement – Track changes 8. Incident Management Plan – no changes		
8	Any other business	5	5.20

